



































Fuze Mobile Android Quick Reference Guide

Download/Install Application	Set Presence Status	Send an Instant Message	Send an Instant Group Message
<ol style="list-style-type: none"> 1. Launch Play Store  on phone 2. Search for “Fuze Mobile” 3. Tap INSTALL 4. Enter Fuze account credentials 5. Enter device phone number 6. Tap the  button to agree to the Emergency Service message 7. Tap the  button (optional) for phonebook contacts 8. Tap  (optional) to link to the Salesforce account 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Choose the applicable status option 3. Tap the  icon, enter a custom message, then tap the  button 4. Tap the Do Not Disturb toggle to decline all calls and mute all notifications 	<ol style="list-style-type: none"> 1. Tap the  icon, inside the search field, or on a contact's name 2. Enter message in the Send a message field 3. Tap the  icon to send the message 4. Tap the  icon to add an attachment 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Enter the first contact name in the TO: field 3. Repeat steps for each additional contact 4. Tap the  button to give the group a name (required if greater than 12 participants) 5. Enter the message in the Send a message field 6. Tap the  icon to send the message
Place a Call from People List	Place a Call from the Dialpad	Place a Call While on a Call	Receive an Incoming Call
<ol style="list-style-type: none"> 1. Tap the search field or a recent contact's name 2. Search for the contact 3. Tap the desired name 4. Tap the  icon to initiate a call 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Enter the number to call 3. Tap the  icon 	<ol style="list-style-type: none"> 1. Tap the  icon while on a call 2. Tap the New Call button 3. Enter the name or number of contact in the search field 4. When second party answers the call, user may toggle between two calls 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Press and slide the  icon to the right to answer an incoming call 3. Press and slide the  icon to the left to reject the call and send the caller to voicemail
Access Voicemail	Perform a Blind Transfer	Set Voice Calling Modes	View Call History
<ol style="list-style-type: none"> 1. Tap on the name of contact with voicemail and press the  icon <p>OR</p> <ol style="list-style-type: none"> 2. Tap the  icon and select a voicemail to listen to 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap the Blind Transfer button 3. Enter the name, extension, or number in the search field 4. Tap the contact name or phone number to transfer the call 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap  SETTINGS 3. Tap Call Settings 4. Tap appropriate preference: <ol style="list-style-type: none"> a. VoIP only b. Carrier only c. VoIP + Carrier d. VoIP over data 	<ol style="list-style-type: none"> 1. Tap inside the search field 2. Tap Calls 3. Tap Missed Only to view only missed calls 4. Tap  to redial a contact
Join a Fuze Meeting	Set Up an Instant Meeting	Exit a Meeting	Support Options
<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap JOIN A MEETING 3. Enter meeting ID, then tap the  button 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap START A MEETING 3. Tap the meeting URL or tap the  icon 4. Tap the  button 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap Exit Meeting or End Meeting For All 	<ol style="list-style-type: none"> 1. Tap the  icon 2. Tap  SUPPORT 3. Tap appropriate preference: <ol style="list-style-type: none"> a. Get Help Online b. Send Feedback c. Report a Problem d. Learn about Fuze